



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	Jun 13 2017 10:05AM - School Board Operational Meeting
<b>AGENDA ITEM</b>	ITEMS
<b>CATEGORY</b>	EE. OFFICE OF STRATEGY & OPERATIONS
<b>DEPARTMENT</b>	Procurement & Warehousing Services

<b>Special Order Request</b>
<input type="radio"/> Yes <input checked="" type="radio"/> No
<b>Time</b>
<b>Open Agenda</b>
<input checked="" type="radio"/> Yes <input type="radio"/> No

**ITEM No.:**  
EE-8.

**TITLE:**  
Recommendation of \$500,000 or Greater - 17-050N Classroom and Office Supplies and Equipment (Catalog)

**REQUESTED ACTION:**  
Approve the recommendation to award the above Invitation to Bid (ITB). Contract Term: July 1, 2017, through June 30, 2020, 3 Years; User Department: District wide; Award Amount: \$9,000,000; Awarded Vendor(s): 15; Minority/Women Business Enterprise Vendor(s): 3  
See Supporting Docs for continuation of Requested Action.

**SUMMARY EXPLANATION AND BACKGROUND:**  
The ITB 17-050N - Classroom and Office Supplies and Equipment (Catalog) will be utilized throughout the District in schools and offices. The goal of this contract is to help manage the District's classroom and office supply requests; to assist in focusing and directing the purchase of these supplies to the most value oriented products whenever possible. In addition, providing quarterly reviews to maintain consistency and focus on those core products, and provide methods of utilizing products and disposition of products at the end of their product life whenever possible with the long-term approach ensuring the sustainability of the goals of the District.  
A copy of the bid document are available online at: [http://www.broward.k12.fl.us/supply/agenda/17-050N\\_Classroom\\_OfficeSupplies\\_Equip\\_Addendum3.pdf](http://www.broward.k12.fl.us/supply/agenda/17-050N_Classroom_OfficeSupplies_Equip_Addendum3.pdf)

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction   
  Goal 2: Continuous Improvement   
  Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
The estimated financial impact to the District will be \$9,000,000. The funding source will come from various schools and department operating budgets. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

**EXHIBITS: (List)**  
(1) Continuation of Requested Action (2) Executive Summary (3) Recommendation Tabulation (4) Financial Analysis Worksheet (5) Survey

**BOARD ACTION:**  
**APPROVED**  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Mary C. Coker	Phone: 754-321-0501
Name:	Phone:

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Senior Leader & Title  
Maurice L. Woods - Chief Strategy & Operations Officer

Approved In Open Board Meeting On: JUN 13 2017

Signature  
Maurice Woods  
6/2/2017, 5:10:09 PM

By: Abby M. Feldman  
School Board Chair